

## BERKSHIRE CENTRE CARAVAN CLUB.

Minutes of the meeting held on 3<sup>rd</sup> June 2025 at Padworth Village Hall.

The Chairman opened the meeting at 18:58.

### Present

Chairman	Phil Tidbury	Committee	Stuart Bradley (Zoom)
Vice Chairman	Mark Parker (Zoom)		Steve Moulds
Secretary	Jane Tuthill		Greg Saunders (Zoom)
Treasurer	Ian Grover		Judy Tidbury
Rally Secretary	Jo De'Ath (Zoom)		

### 1. Apologies

None – all present.

### 2. Minutes of the meeting held on 6<sup>th</sup> May 2025

Minutes were proposed by Ian Grover and seconded by Greg Saunders.

### 3. Matters Arising.

#### 8<sup>th</sup> October 2024

##### Item 8n.

Past Chairman badges. Phil has ordered 10 badges; due to be delivered tomorrow.

#### 6<sup>th</sup> November 2024

**Item 6a.** Waiting for mandate changes to be finalised with Barclays to add Jane to the Centre's bank account. Can then apply for online banking.

#### 7<sup>th</sup> January 2025

**Item 4a.** A new bar has been added to the Chairman's chain of office for Marie's tenure.

**Item 4c.** Jo has added the next five year's fishing rally dates to the database.

**Item 4c.** Potential school venues. Not much success; governors have concerns and the use of the kitchen is unlikely. More difficult now schools are run by federations rather than the council.

#### 4<sup>th</sup> February 2025

**Item 4j.** Rally Officers Guidance Notes needs updating. Will do this in combination with the new website.

**Item 5d.** Ian to send an invoice for the CS&R advert on the website. Combine the action with item 4b (March).

#### 4<sup>th</sup> March 2025

**Item 4b.** Place £4000 on deposit with the Club. Ongoing.

**Item 4b.** Ian has uploaded the KC Improvements advert to the website. Needs to send invoice. Similar action to 5d (February). Ongoing.

**Item 4c.** 2026 Burns Night venue. Padworth Village Hall has been booked for the weekend after Burns Night but it is not known yet whether the field will need to be vacated for another

booking at 12:00 on the Sunday. Maybe start the rally earlier on the Friday to compensate. Pangbourne school is unlikely although Jo has sent a follow-up email.

**Item 4c.** Judy has received favourable comments about the conference room at the Army Flying Museum available to us on the Saturday afternoon so no need to visit in advance.

**Item 4i.** Ian sent the link for the RetroFest video directly to John Condie for the onscreen presentation at ClubFest.

#### **1<sup>st</sup> April 2025**

**Item 6a.** Greg has tried to get a list of suitable saleable items and prices to potentially advertise on Facebook, website and monthly newsletter (dependant on cost) but has had no reply. Will investigate other suppliers. Ongoing.

#### **6<sup>th</sup> May**

**Item 4a.** Ian has given Jack Tidbury access to our current website provider and shared comments about the booking form on the new website with him.

**Item 4a.** Jane asked the Division for guidance on tents on rallies.

Centre Guidance Section C - 11c states:

"Guests are not allowed to visit in their own outfits for any rally. For short rallies, if staying overnight, they must stay in the host member's outfit.

For long rallies (more than 5 nights), if staying overnight, they may stay in a tent. This will allow relatives and friends of Club members, who camp, but not caravan or motorhome, to accompany them on longer rallies."

Centre Guidance Section C - 20 states:

"Pup tents are permissible on rally fields but must be pitched within the pitch area of the outfit. Centres that choose not to allow pup tents at their rallies should clearly state the fact, both in rally handbooks and in publications advertising their rallies."

Jane has sent an email to the rallier to make them aware of this guidance.

**Item 4b.** The Easter rally receipt has a valid VAT number but doesn't show the VAT paid separately. Ian will try to submit as being a VAT invoice. The Blue Anchor rally payment has been settled.

**Item 4d.** Jane mentioned the North London rally invitations in the May newsletter email.

**Item 4e.** No other committee member can attend the next Division meeting; Ian will be attending the Treasurers' meeting at the same time. Jane has offered to attend by Zoom if possible. Jane has also mentioned the Club Question Time and temporary campsite in the May newsletter email.

**Item 4j.** Ian updated the website's News page.

**Item 6a.** Jo has added the Alfold rally (26-31 August) to the Club's rally data.

**Item 6b.** Jane has collected (and returned) the gazebo sides and straps for use at ClubFest.

**Item 6c.** David Grover has agreed to tow the trailer to the Chairman's rally; fuel cost to be paid to him.

**Item 6d.** Ian has sent Judy and Jo a list of Christmas party rally attendees. They still need to know children's details.

**Item 6d.** Greg will ask Keith Stevens if he'd be Father Christmas again. Ongoing.

#### **4. Reports**

##### **a. Chairman's Report**

Nothing to report.

##### **b. Treasurer's Report.**

Ian discussed the rally data and Centre finances to date.

##### **c. Rally Secretary's Report.**

Jo is working on the 2026 rally programme. A launch date hasn't been set. Jane to ask Colleton School if the kitchen could be available for rally use.

##### **d. Secretary's Report.**

Jane has received a copy of the Club's Social Media Policy for Volunteers from the Division. Forwarded to all committee members to read. Jane was asked to forward a copy to Wendy Goddard.

Governance has sent an email outlining key points to bear in mind regarding Cybersecurity. Forwarded to all committee members.

##### **e. Division Report.**

Nothing new to report.

##### **f. 200 Club Report.**

Mark reported that no more entries have been sold.

##### **g. Competitions Officer Report**

Mark has all the trophies and replicas available for the fishing rally.

##### **h. Health and Safety Officer Report.**

Stuart has sent out risk assessments and URNs for all rallies taking place whilst he's on holiday. Not needed for commercial sites.

##### **i. Communications Officer Report.**

Some rally adverts have been added to Facebook. It was suggested that details of the Chairman's competitions and recipe should be posted to promote the rally.

##### **j. Webmaster's Report.**

Ian reported that he needs to update the News page again.

##### **k. Equipment Officer Report.**

Nothing to report.

#### **5. New website**

Progressing although a bit of a break due to holidays.

#### **6. Chairman's rally arrangements**

Arrangements for the Chairman's rally were discussed and tasks allocated. Phil to contact Swiss Farm to confirm Thursday arrival for some of the committee.

## **7. A.O.B**

- a) Ian said he will be attending the Treasurers' meeting being held at the same time as the Division meeting. Centre grants will now become a flat rate irrespective of membership numbers and the format of the accounts will change.
- b) Judy said that Mapledurham only has two bookings – both from first time ralliers – so doesn't want to cancel it. There are also low numbers for Abbey Rugby Club. Advertise them in the newsletter and Facebook.
- c) Greg asked where the salt and pepper pots retrieved from Dinton Village Hall should be stored. Steve will store them with the other set.
- d) Mark asked if the Centre would make up the deficit for paying for the lakes and prize money for the fishing rally. Committee agreed.
- e) Ian will ask if the Division will be promoting rallies at the Club's Question Time being held in Henley on 14<sup>th</sup> June. Jo has the Centre's publicity display boards to get to Ian at the fishing rally.
- f) Jane needs to order rally bars for Abbey Rugby Club and the Division AGM rallies.

## **8. Future Rally Arrangements.**

<b>Venue</b>	<b>Flag</b>	<b>200 Club</b>
Farley Hill	Ian	
Swiss Farm	Phil	Mark (instead of Abingdon)
Stedham Mill	tba	
Mapledurham	tba	Mark

## **9. Next Meeting.**

5<sup>th</sup> August at 7.00 pm at Padworth Village Hall.

The Chairman closed the meeting at 21:25

## Actions Summary

<b>8<sup>th</sup> October 2024</b>		
8n	Past Chairman badges.	Phil
<b>6<sup>th</sup> November 2024</b>		
6a	Get online banking for the Centre's bank account.	Jane
<b>4<sup>th</sup> March</b>		
4b	Deposit £4000 with the Club.	Ian
4b	Send invoice to CS&R and KC Improvements for website adverts.	Ian
4c	2026 Burns Night date/venue	Jo
<b>1<sup>st</sup> April</b>		
6a	Try different suppliers for a list of items and prices of saleable items.	Greg
<b>6<sup>th</sup> May</b>		
6d	Send Judy & Jo a list of children attending the Christmas party rally.	Ian
6d	Ask Keith Stevens to be Father Christmas.	Greg
<b>3<sup>rd</sup> June</b>		
4c	See if the kitchen could be available at Colleton School.	Jane
4d	Forward the Club's Social Media Policy for Volunteers to Wendy Goddard.	Jane
4i	Post details of the Chairman's competitions and recipe on Facebook.	Jo
6	Contact Swiss Farm to confirm Thursday arrival for some of the committee.	Phil
7b	Advertise Mapledurham and Abbey Rugby Club rallies in the newsletter and Facebook	Jane/Jo
7c	Salt and pepper pots to be stored at Steve's.	Greg/Steve
7e	Get the Centre's publicity display boards to Ian at the fishing rally for promoting at the Club's Question Time.	Jo/Ian
7f	Order rally bars for Abbey Rugby Club and the Division AGM rallies.	Jane